

# St. Paul's Congregational Church

## PROTECTING YOUR PRIVACY

---

Privacy legislation came into effect in Ontario on January 1, 2004.

St. Paul's Congregational Church, Chatham, Ontario has and will continue to make your privacy a priority. The personal information you provide to us is respected and protected. When you tithe or give offerings we collect personal information from you. Information may also be gathered in the process of ministry such as small group participation or spiritual gifts. This information is used for the purpose of having an accurate record of your involvement, for issuing receipts, for contacting you and as required by law.

Church membership is a lifelong relationship and therefore we may retain any personal information you provide unless otherwise instructed. Employees, volunteers and/or authorized representatives of St. Paul's Congregational Church, Chatham, Ontario, who are responsible for functions relevant to the purposes identified above, and other persons authorized by law, have access to any personal information on file.

We do not sell or market your information to third parties.

By providing us with your personal information, you consent to our collecting, using and disclosing your personal information, including that previously collected, for the purposes described above.

If you wish to decline or withdraw consent to your personal information being collected, used and disclosed for these purposes, please contact in writing. Some circumstances may involve legal requirements that may prevent you from withholding or withdrawing consent. For more information regarding our policies please contact our Privacy Officer:

Privacy Officer  
St. Paul's Congregational Church  
450 Park Avenue West,  
Chatham, ON N7M 1X2

Thank you for being a vital and respected member of the St. Paul's family. We look forward to serving you and to serving the Lord together.

In His Service  
The Board of Elders  
St. Paul's Congregational Church

Rev September 2004